

Guidelines for Use of Facilities At Brigid's Green For St. Brigid of Kildare

I. Purpose of Document

This document establishes the policies that govern the allocation and usage procedures for Brigid's Green on the St. Brigid of Kildare Campus. Specifically, this document outlines who is eligible to receive permitted use of the football field, baseball/softball diamond, bathrooms, and concession area. Next, this document addresses the responsibilities assumed by those groups using Brigid's Green. This document also addresses limits to usage for non-parish events, school day closures, and summer closures.

II. Limits of Use

St. Brigid of Kildare Parish, School and Athletic Association, including approved club sports, are the permitted users of Brigid's Green. Teams that do not fall under the umbrella of St. Brigid of Kildare Athletic Association or Diocesan Recreation Association are not permitted to use Brigid's Green at any time, including the summer months when our sports programs are not in session. Parishioners who also coach other leagues (Dublin Youth Association) are not permitted to use Brigid's Green for practices or games.

III. Hours of Usage

The hours of usage are from:
Monday-Friday: 3:30 PM to dusk
Saturday: 8:30 AM – 4:00 PM
Sunday: 1:30 PM – dusk

It is prohibited to schedule practice and/or games during Mass times on Saturdays and Sundays. Brigid's Green is also closed during the Easter Triduum to all sports programs.

The facilities manager, or his/her delegate at the parish office, will work with the St. Brigid of Kildare Athletic Association, athletic director, and sport commissioners to ensure that practice and game times follow the hours of usage as outlined above.

IV. Facility Usage Rules

The following rules will apply at all times, so as to best respect this facility, which is a gift to all of us from our parish. These rules apply to parish sport teams, club sport teams, and all parish users.

1. All coaches or persons in charge of a group using Brigid's Green will be responsible for the conduct of all participants, spectators, and others connected with the activity, including visiting teams and opponents. Children will be supervised at all times.
2. Those responsible for the sale of concessions during athletic events will be responsible for clean-up of the fields and removal of all trash to the dumpster either behind Hendricks Hall or next to the gymnasium.
3. The facility manager and his staff will provide janitorial services during the week and after the weekend for the cleaning and restocking of restrooms.
4. The final user of the day will insure that restrooms are checked, equipment is stored, lights are shut off, trash is removed, and doors are locked.

V. Prohibited Activities

- Brigid's Green is a smoke free facility.
- Brigid's Green is an alcohol free facility.
- Brigid's Green is a weapons free facility.
- Brigid's Green is a drug free facility.

VI. Failure to Comply with Policies

The facilities manager will be charged with reporting any misuse of or damage to the facility to the pastor or his delegate.

Failure by a coach, group or organization to comply with the Brigid's Green Usage Policies will result in:

- First Violation: mandatory meeting with the facilities manager and the pastor or his delegate to discuss compliance issues
- Second Violation: probationary use of facility
- Third Violation: termination of usage privileges
- Immediate termination of coaching privileges can and will occur if a major infraction occurs. This can include compromising child safety, and/or allowing damage to occur to any and all areas of Brigid's Green.

VII. Safe Environment Program

As a community of faith, we believe that our children are the most important gifts God has entrusted to us and that the prevention of child abuse begins with each person. St. Brigid of Kildare Parish, in coordination with the Catholic Diocese of Columbus, is committed to the protection and safety of all children. This commitment follows the fundamental mission of the Church to preach the gospel of Jesus Christ, to give authentic witness to the moral teaching of the Scriptures and the tradition of the Church, and to uphold the human dignity of every person. Increased awareness and a willingness to take action are steps for every person to eradicate abuse in our society, in the community, in the neighborhood, and in the family.

At St. Brigid of Kildare Church, “Best Practice” policies have been established to ensure the safety of our children in every parish and school activity. Our Safe Environment Program was designed for the protection of our children. With that in mind, **ALL VOLUNTEERS 18 years of age and older** (Athletics, Nursery, School, Scouts, Religious Education, High School Youth Ministry and all other programs involving children) who have “care, custody or control,” or regular supervised or unsupervised access to children must complete the following procedures prior to the first day of volunteering:

** Complete a Protecting God’s Children awareness session offered throughout the Diocese of Columbus. This program helps raise the awareness of adult volunteers for the signs of child sexual abuse, the methods and means by which offenders commit abuse and steps one can use to prevent child sexual abuse.*

** Undergo a Civilian Criminal Background/Fingerprint check (BCI&I) completed by our National WebCheck System and if needed, the Federal Bureau of Investigation (FBI).*

** Complete a Volunteer Application Form and Signed Code of Conduct (documents available at www.StBrigidofKildare.org.)*

Through these initiatives, we optimize child safe environments and empower our staff and volunteers with tools to help them protect all our children.