

# SAINT BRIGID OF KILDARE VOLUNTEER APPLICATION

Thank you for offering to work with the children and youth of our parish. Volunteers are indispensable to our programs. Because you will be volunteering with our young people, we require some basic information. Please complete and return to John Denzel, Safe Environment Manager, at the parish office or by email [jdenzel@stbrigidofkildare.org](mailto:jdenzel@stbrigidofkildare.org).

Full Legal Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Current Employment (position & location): \_\_\_\_\_  
Volunteer position(s) you are interested in at St. Brigid: \_\_\_\_\_

Please provide the name, address, phone number and email address of two people we may contact for a reference check. **PLEASE DO NOT USE RELATIVES AS REFERENCES.**

Reference #1: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Relation to you: \_\_\_\_\_ How long have you known this person? \_\_\_\_\_  
Reference #2: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Relation to you: \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

1. Have you attended VIRTUS Protecting God's Children?  YES  NO  
If yes, please attach a copy of your certificate to this application  
If no, please indicate the date you plan to attend: \_\_\_\_\_  
Protecting God's Children registration can be found at [www.virtusonline.org/](http://www.virtusonline.org/). Click on "First Time Registrant" on the left side of the screen and select "Columbus, OH (Diocese)" as your organization.
2. Please attach a copy of your Photo ID to this application.
3. All volunteers must complete a criminal background check at Fast Fingerprints, located at 1486 Bethel Road, Columbus, OH 43220. Appointments can be made online at [www.fastfingerprints.com](http://www.fastfingerprints.com). The Fast Fingerprints Registration Form is available at <https://stbrigidofkildare.org/wp-content/uploads/2021/09/Diocese-of-Columbus-applicants-pay.pdf>

For Office Use only:											
PGC:	_____	Location:	_____	Photo ID Y / N	CCN:	_____					
BCI:	_____	FBI :	_____	PLC:	_____	Concussion:	_____	SCA:	_____	COVID-19:	_____

# Volunteer Code of Conduct

Our children are the most important gifts God has entrusted to us. I promise to strictly follow the rules and guidelines in this Code of Conduct as a condition of my providing services to the children and youth at Saint Brigid of Kildare Parish.

## I will:

- ✦ Safeguard children and youth entrusted to my care at all times.
- ✦ Faithfully represent and practice the teachings of the Catholic Church with integrity in word and action.
- ✦ Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- ✦ Avoid situations where I am alone with children and/or youth at Church activities, ensuring that **two-deep ministry** is a standard practice.
- ✦ Use positive reinforcement rather than criticism, competition, or comparison when working with children and/or youth.
- ✦ Refuse to accept expensive gifts from children and/or youth or their parents without prior written approval from the pastor or administrator.
- ✦ Refrain from giving expensive gifts to children and/or youth without prior written approval from the parents or guardian and the pastor or administrator.
- ✦ Report suspected abuse to the pastor, administrator, or appropriate supervisor. I understand that I have a moral obligation to report suspected abuse.
- ✦ Cooperate fully in any investigation of abuse of children and/or youth.
- ✦ Obey all traffic laws when driving children and youth and adhere to the Diocese of Columbus Volunteer Driver and Cell Phone Policy, if applicable.
- ✦ Abide by the Saint Brigid of Kildare Social Media Guidelines, which I have been provided and read.
  - <https://stbrigidofkildare.org/wp-content/uploads/2021/09/Social-Media-Guidelines-FINAL.pdf>

## I will not:

- ✦ Smoke or use tobacco products, including e-cigarettes, in the presence of children and/or youth.
- ✦ Use, possess, or be under the influence of alcohol at any time while working with children.
- ✦ Use, possess, or be under the influence of illegal drugs at any time.
- ✦ Interact with or engage children and youth through personal social media.
- ✦ Pose any health risk to children and/or youth (i.e., no fevers or other contagious situations).
- ✦ Strike, spank, shake, or slap children and/or youth.
- ✦ Humiliate, ridicule, threaten, or degrade children and/or youth.
- ✦ Touch a child and/or youth in a sexual or other inappropriate manner.
- ✦ Use any discipline that frightens or humiliates children and/or youth.
- ✦ Use profanity in the presence of children and/or youth.
- ✦ Drive a vehicle not in compliance with regulations and/or inspections while driving children.

***I have read and understand the above Volunteer Code of Conduct. I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer with children and/or youth. I also agree to attend a "Protecting God's Children" session, submit to a criminal background check, and provide a copy of my Photo ID.***

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Printed Name

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Signature